

# UPS

## Overview

This document provides a step-by-step guide to integrating UPS with **Voila**. Follow these instructions to integrate UPS into your system:

1. Begin by **navigating** to the left panel and hovering your cursor over "API Accounts."
2. **Click** the plus icon to initiate the setup process under your preferred API Account.
3. In the first row, **choose** "UPS" from the list of available options.
4. The following fields are required for setting up UPS integration:
  - **Company:** **Enter** any identifier you prefer.
  - **Testing:** This is a simple **yes or no** selection. If enabled, the information will not be transmitted to the courier through their API, making it suitable for testing.
  - **User\_ID, Password, Access\_Key, Account\_Number, Contract\_Company\_Name, Contract\_Name, Contract\_Address\_1, Contract\_Address\_2, Contract\_Address\_3, Contract\_City, Contract\_County, Contract\_Postcode, Contract\_Country\_ISO, Contract\_Phone, Contract\_Email, Contract\_Tax\_ID:** **Obtain** these details through UPS's platform or contact them directly to acquire this information.
  - **Notes:** Use this field to **enter** relevant information or notes regarding this courier. It will only be visible to you.
5. To complete the setup, **click** on "Save Changes."

By following these steps, you will successfully configure the UPS integration with your **Voila** account.

Click to Play or Pause the Video

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