GlobalE

Overview

This document provides a step-by-step guide to integrating GlobalE with **Voila**. Follow these instructions to integrate GlobalE into your system:

1. Begin by **navigating** to the left panel and hovering your cursor over "API Accounts."
2. **Click** the plus icon to initiate the setup process under your preferred API Account.
3. In the first row, **choose** "GlobalE" from the list of available options.
4. The following fields are required for setting up GlobalE integration:
   - **Company**: **Enter** any identifier you prefer.
   - **Testing**: This is a simple **yes or no** selection. If enabled, the information will not be transmitted to the courier through their API, making it suitable for testing.
   - **Merchant Guid**: **Obtain** these details through GlobalE platform or contact them directly to acquire this information.
   - **Notes**: Use this field to **enter** relevant information or notes regarding this courier. It will only be visible to you.
5. To complete the setup, **click** on "Save Changes."

By following these steps, you will successfully configure the GlobalE integration with your **Voila** account.

> **Click to Play or Pause the Video**

Revision #5
Created 14 February 2025 15:17:43 by Michelle Ratcliffe
Updated 4 March 2025 09:20:08 by Michelle Ratcliffe